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<b>Report To:</b>	<b>Education &amp; Communities Committee</b>	<b>Date:</b>	<b>19 March 2024</b>
<b>Report By:</b>	<b>Ruth Binks, Corporate Director Education, Communities and Organisational Development</b>	<b>Report No:</b>	<b>EDUCOM/10/24/KM</b>
<b>Contact Officer:</b>	<b>Ruth Binks</b>	<b>Contact No:</b>	
<b>Subject:</b>	<b>Education and Communities Committee Delivery and Improvement Plan 2023/24 Performance Report</b>		

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## **1.0 PURPOSE AND SUMMARY**

- 1.1  For Decision  For Information/Noting
- 1.2 The purpose of this report is to provide the Committee with an update on the progress made in the delivery of the Education and Communities Committee Delivery and Improvement Plan 2023/26.
- 1.3 This is the second performance report on the Committee Plan, which is coming to the end of its first year. It provides information on the delivery of the Action Plan as at the beginning of February 2024 and the latest performance data for Key Performance Indicators (KPIs).

## **2.0 RECOMMENDATIONS**

- 2.1 It is recommended that the Committee consider the progress made in the delivery of the Education and Communities Committee Delivery and Improvement Plan 2023/26.
- 2.2 The Committee is also asked to note that a refreshed Committee Delivery and Improvement Plan will be brought to the next meeting of this Committee for approval.

**Ruth Binks**  
**Corporate Director,**  
**Education, Communities and Organisational Development**

### **3.0 BACKGROUND AND CONTEXT**

3.1 Committee Delivery and Improvement Plans 2023/26 are a key component of the Council's refreshed strategic planning and performance management framework. The Committee Plan enables scrutiny of:

- Strategic activity within the Committee remit; and
- How the Committee is helping to deliver the Council Plan outcomes.

3.2 The Education and Communities Committee Delivery and Improvement Plan 2023/26 was approved on 9<sup>th</sup> May 2023. Committee Delivery and Improvement Plan has also been approved by the Environment and Regeneration Committee and the Policy and Resources Committee.

3.3 The Committee Plans will be refreshed annually to remove completed actions and capture new strategic activity and risk.

### **3.4 PERFORMANCE OVERVIEW**

3.5 This is the second performance report on the new Committee Plan and covers the progress made up to early February 2024. It includes an update on the status of the action plan and KPIs. A summary of performance is provided below with the full performance report provided in the Appendix.

#### **3.6 Delivery and Improvement Action Plan 2023/26**

The following actions / sub-actions are now complete:

- A revised Transition Guidance for senior phase is now in place, and a soft launch carried out in November 2023.
- Post school training opportunities are in place via Street League.
- Free school meal provision in primaries was implemented from August 2023.
- The school meal action plan for secondary schools has been implemented.
- A new Libraries Improvement Plan has been developed.
- A new approach to school library provision is in place.
- The statutory consultation for Gaelic Medium Education has been carried out and reported to Committee.
- A bid was made to the Heritage Lottery Fund and was successful in securing an award of £249,830.
- The review of Early Learning and Childcare has been completed and the information collected will be used to consider the development of the ELC service moving forward.

3.7 There has been slippage in the delivery of the following actions / sub-actions:

- There is one remaining task outstanding for the Historic Links to Slavery group which is the Heritage Trail. Initial work has started on this and is now in progress.

3.8 The following actions / sub-actions have not yet started:

- The secondary provision of GME is due to commence in August 2024.

3.9 All remaining actions within the action plan are on track.

### 3.10 KPI Performance

3.11 Appendix 2 contains the latest KPI data for the service performance indicators and the Local Government Benchmarking Framework (LGBF) indicators that are reported in the Committee Plan. This includes LGBF satisfaction data for libraries, museum, leisure facilities and schools. With the exception of the museum, satisfaction levels in Inverclyde have decreased over the period 2020/23 compared to 2019/22. This however should be considered in the context of changes in satisfaction at a national level which have declined in these areas also. It is important to note that these trends relate to satisfaction for the public at large rather than service users as measured by the Scottish Household Survey. Satisfaction rates for service users tend to be higher than those reported by the general population.

3.12 Performance in quarter 3 was on target (green status) for the following measures:

- Attendance in primary schools

Performance was below target, but within a 5% tolerance (amber status), for the following KPIs:

- Total number of in person visits for library purposes
- Attendance in secondary schools

3.13 Performance was 5% or more below target (red status) for the following KPIs:

- Number of adult learners achieving core skills qualifications (SCQF level 2-5)
- Library Services, number of active borrowers

## 4.0 PROPOSALS

4.1 The Committee is asked to note the progress that has been achieved in delivering the Education and Communities Committee Delivery and Improvement Plan 2023/26.

4.2 The Committee is also asked to note that the annual refresh of the Committee Plan will be presented to next meeting of this Committee on 21<sup>st</sup> May 2024, along with a year-end progress report on performance in 2023/24.

## 5.0 IMPLICATIONS

5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

<b>SUBJECT</b>	<b>YES</b>	<b>NO</b>
Financial		X
Legal/Risk		X
Human Resources		X
Strategic (Partnership Plan/Council Plan)	X	
Equalities, Fairer Scotland Duty & Children/Young People's Rights & Wellbeing		X
Environmental & Sustainability		X
Data Protection		X

## 5.2 Finance

### One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

### Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

## 5.3 Legal/Risk

There are no legal implications associated with this report, whilst the key Committee risks are highlighted within the full Committee Plan 2023/26.

## 5.4 Human Resources

There are no human resources implications associated with this report.

## 5.5 Strategic

The Education and Communities Committee Delivery and Improvement Plan 2023/26 directly supports the new Council Plan 2023/28 and is closely aligned to the delivery of the Council Plan outcomes.

## 6.0 CONSULTATION

6.1 None.







## 7.0 BACKGROUND PAPERS

7.1 None.

## Appendix 1






Classification : Official

### Strategic Theme: People

Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
<b>CMTE/ EDC001</b>  <b>Poverty related attainment gap</b>	Targeted interventions will be put in place to reduce the poverty related attainment gap and support equity in education.	Implementation of the Scottish Attainment Challenge Refresh (year 2), including ongoing assessment and tracking development work.	30-Jun-2024	 On track	A report was approved by this Committee on 7 November 2023 on the stretch aims for the next 3 years (2024/26).
		Refresh and deliver the Scottish Attainment Challenge Plan (year 3).	30-Jun-2025	 On track	Initial Planning for Session 24/25 and 25/26 in draft form for discussion with Director of Education, Communities & Organisational Development.
<b>CMTE/ EDC002</b>  <b>Senior Phase Pathways</b>	Enhance pathways for Senior Phase pupils via implementation of the Senior Phase Action Plan (year 2).	Develop improved pathways for ASN pupils.	30-Jun-2024	 On track	This remains a key focus and priority as part of the Education Service Plan. The Senior Phase Governance Group continues to monitor this area.
		Implementation of revised Transition Guidance, in conjunction with children and adult services.	30-Jun-2024	 Complete	The Transition Guidance is now complete and a soft launch took place in November 2023.
		Refocus of importance of post school transitions to destinations such as college.	30-Jun-2024	 On track	Post school pathways and options continue to be developed as part of the Education Service Plan, which builds on the Senior Phase Action Plan. Further work to secure existing Positive Destinations such as pupils moving into a college placement are underway e.g., better support for the transition process for identified pupils.
		Development of additional post school training opportunities.	30-Jun-2024	 Complete	Training provision is now in place through Street League.

## Appendix 1







Classification : Official

Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
<b>CMTE/ EDC003 Free school meal provision (Primary)</b>	Roll out of free school meals in primary schools.	Complete the necessary capital works to enable universal free school meal provision.	14-Aug-2023	 Complete	Free school meals for all primary school pupils was in place from August 2023. This is an extension of the P1 to P5 meal provision already provided, to Primary 6 and 7s.
<b>CMTE/ EDC004 School meal provision (Secondary)</b>	Increase the uptake of school meals in secondary establishments.	Ongoing implementation of the Action Plan that was developed following the review of the school meal service.	30-Apr-2023	 Complete	This is complete. The next stage is to install an ICT provision.
		Introduction of a new ICT solution to meet customer needs, improve the dining experience and reduce waste.	01-Apr-2024	 On track	The contract was awarded to ParentPay who are the supplier of the catering system in primary schools. The project is on track to be fully implemented by 31st March 2024. Staff training will be undertaken during the school holidays in time for the pupils returning on 14 April 2024.
<b>CMTE/ EDC005 Library Services</b>	Library Services will continue to reflect the needs of schools and local communities.	New Libraries Improvement Plan 2023/24 approved by Committee (and subsequent yearly plans).	01-Nov-2023	 Complete	This is now complete.
		Implement the new approach to school library provision during academic years 2023/24, amalgamating systems and processes.	01-Jun-2024	 Complete	New School Library Assistants are in post, in line with the Libraries Service Review. The Libraries Team Leader and the Library Service Development Officer (Children & Young People) have developed appropriate work and activity plans for the school libraries.

Appendix 1




Classification : Official

**Strategic Theme: Place**

Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
<b>CMTE/ EDC006 Gaelic GME Secondary Provision</b>	Development of Gaelic GME secondary provision in Inverclyde.	Undertake statutory consultation.	31-Jan-2024	 Complete	The consultation has been completed including the report form Education Scotland, finding positively for the proposals. A full and final report, with the recommendation that secondary catchment area is established for Gaelic education at Inverclyde Academy for the academic year beginning August 2024 was approved by the Education Committee on 23 <sup>rd</sup> January 2024.
		Prepare for the start of the academic year.	30-Jun-2024	 On track	Arrangements are being progressed following Committee approval on 23 <sup>rd</sup> January 2024.
		Provision of Gaelic GME secondary provision commences.	14-Aug-2024	 Not yet started	Secondary GME provision is due to commence in August 2024.
		Implementation of year 1 provision.	30-Jun-2025	 Not yet started	This will not be reviewed until year 1 is underway.
<b>CMTE/ EDC007 Culture and Heritage Strategies</b>	Strategies for Culture and Heritage will be delivered across the Council and as part of wider partnership planning.	Develop a proposal for the Heritage Lottery Fund as part of the Heritage Strategy.	01-Sep-2023	 Complete	An award of £249,830 has been secured from the National Lottery Heritage Fund (NLHF) following a successful funding application to its Grants for Heritage programme. This award will be used to deliver the Inverclyde Heritage Strategy and allow the service to revisit the strategy priorities in a post-pandemic context.
		Implement the actions from the Historic Links to Slavery Working Group.	01-Sep-2023	 Slippage	The curriculum project undertaken by the sub-group is now complete and being taught in schools. The work on the Gourock Coat of Arms is now complete and being progressed by Property Services. The remaining outstanding remit for the group is the Heritage Trail. Initial work has started on this and is now in progress.

## Appendix 1

Classification : Official



Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
<b>CMTE/ EDC008</b>  <b>Heritage Asset Management</b>	Implement a strategy that sets out the Council's approach to asset management.	Continue to develop and implement a Heritage Asset and Archiving Strategy.	31-Mar-2025	 On track	<p>The Watt Institution has achieved renewal of its Accredited Museum status. Museum Accreditation is the UK-wide nationally agreed standard of good practice for museums.</p> <p>A review of archiving strategies is underway, aligned to the Council's wider Records Management Plan.</p> <p>Funding has been secured via Creative Scotland to retain the Culture Collective Creative Producer in Inverclyde. The Creative Producer will work with Cultural Services in developing a refreshed Arts and Creativity Strategy that will seek to capitalise on the success of the Culture Collective.</p>
		Complete a review of Heritage Assets.	31-Mar-2025	 On track	<p>A review of heritage assets was built into the project plan supporting the NLHF funding application to ensure the review of heritage assets is taken forward as a key element of the refreshed Inverclyde Heritage Strategy Implementation Plan.</p>
<b>CMTE/ EDC009</b>  <b>CLD Strategic Plan</b>	In partnership, develop a new three-year CLD Strategy for 2024/27.	Establish the key strategic priorities for the Inverclyde CLD Partnership and the actions that will be taken to achieve them.	30-Sept-2024	 On track	<p>The current strategy is in its third and final year and is due to end on 30th September 2024. A revised action plan was approved by the Alliance Board at its meeting on 4<sup>th</sup> December 2023. Year three will be concerned with the preparation of the 2024/27 CLD Strategy.</p>



Appendix 1


Classification : Official

**Strategic Theme: Performance**





Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
<b>CMTE/ EDC010</b>  <b>Continuous Improvement in Education Services</b>	Implement the Education Improvement Plan to deliver continuous improvement in Education Services.	Further embed the Play Pedagogy Project across early learning and childcare to Primary 2.	30-Jun-2024	 On track	A logic plan was developed in September 2023, providing a plan for play and enquiry. Three Play Associates were appointed and have engaged with all Head Teachers of Primary schools to support the leadership of play and enquiry within their establishments. All schools have introduced play across the early level with some schools starting to introduce or consider this when planning for first and second level. All Head Teachers have carried out an audit linked to how they will lead and develop play in their schools. Establishments are making good progress in embedding Play and Enquiry. A play and enquiry event is planned for March 2024, to support Head teachers to shape the vision for play and enquiry across Inverclyde schools.
		Carry out a review of Early Learning and Childcare (ELC).	30-Jun-2024	 Complete	A consultation on ELC1140 hours was open to all Inverclyde parents from 27 <sup>th</sup> November to 22 <sup>nd</sup> December 2023 in line with requirements of the Children and Young People (Scotland) Act 2014. The survey provided an opportunity for parents to provide their views on their current use of ELC services and suitability of patterns of ELC delivery. A total of 329 people responded. The information collected will be used to consider the development of the ELC service moving forward.

## Appendix 1

Classification : Official

Code & Title	Action	Sub-action	Due Date	Current Status	Progress Commentary
		Roll out of the Literacy Strategy, with a focus on highly effective teaching of reading.	30-Jun-2024	 On track	New Literacy Framework was launched on 9 <sup>th</sup> September 2023. This is an ongoing development and supports the Literacy Strategy. The roll out of the Strategy is complete and the Service is on track with the 2 remaining developments (Listening & Talking and Writing). The Reading Framework is complete and is being supported by the CMO (Literacy) till the end of March 2024. Further development of the Listening and Talking Framework has been carried out and that will be complete by the end of March 2024 also, with the Writing Framework due for completion in October 24

### Action Status

	Cancelled / not delivered
	Not started
	Slippage
	On track
	Complete

## Appendix 2: Education and Communities KPI Scorecard

### LOCAL GOVERNMENT BENCHMARKING FRAMEWORK

New LGBF performance data has recently been published for the following indicators and is provided in the table below:










Title	2020/21 Value	2021/22 Value	2022/23 Value	2023/24 Target	Short trend	Long trend	Latest Note
Percentage of 16-19 year olds participating in education, training or employment	93.3%	93.8%	94.0%	94%	↑	↑	National ranking 2022/23 – 22 <sup>nd</sup> Family Group: 93.6% Scotland: 94.3%
Percentage of adults satisfied with libraries	(2018/21) 76.5%	(2019/22) 74.3%	(2020/23) 70%	78%	↓	↓	National ranking for period 2020/23 – 20 <sup>th</sup> Family Group: 64.5% Scotland figure: 71%
Percentage of adults satisfied with museum	(2018/21) 59.6%	(2019/22) 59.7%	(2020/23) 63%	61%	↑	↑	National ranking for period 2020/23 – 20 <sup>th</sup> Family Group: 58.9% Scotland: 71.3%
Percentage of adults satisfied with leisure facilities	(2018/21) 78.7%	(2019/22) 77.0%	(2020/23) 75.7%	82%	↓	↓	National ranking for period 2020/23 – 9 <sup>th</sup> Family Group: 63.5% Scotland: 71%
Percentage of adults satisfied with schools	(2018/21) 78.7%	(2019/22) 76.7%	(2020/23) 73.7%	80%	↓	↓	National ranking for period 2020/23 – 23 <sup>rd</sup> Family Group: 72.8% Scotland: 73.7%

### SERVICE PERFORMANCE

Quarterly performance data is provided for the following indicators. The long trend arrow will be added as more data is gathered.

Title	Q3 2022/23 Value	Q4 2022/23 Value	Q1 2023/24 Value	Q2 2023/24 Value	Q3 2023/24 Value	Quarter Target	Status	Short Trend	Long Trend	Latest Note
Number of adult learners achieving core skills qualifications (SCQF level 2-5)	-	-	8	24	33	37	●	↓	-	Quarterly reporting commenced at the start of the financial year 2023/24. Longer trend performance will be reported once more data is added. The full year figure achieved

Title	Q3 2022/23 Value	Q4 2022/23 Value	Q1 2023/24 Value	Q2 2023/24 Value	Q3 2023/24 Value	Quarter Target	Status	Short Trend	Long Trend	Latest Note
										last year was 126. The drop in figures is owing to Primary Attainment Challenge funding ending in Quarter 1.  Changes have been made to widen the learning offer to embed accreditation within short courses to reach a wider range of learners in community based provision.
Library Service Active Borrowers	-	-	1,327	1,411	1,191	1,513			-	These two indicators replace the previous measure 'total number of visits to libraries (in person and online). The quarterly target is set as a proportion of the annual target.
Total number of in person visits for library purposes	-	-	41,157	45,510	47,735	49,636			-	
Attendance in Inverclyde primary schools	T3 2022 92.6%	T4 2022 92.5%	T1 2023 94.63%	T2 2023 93.4%	Due end April	93%				Attendance is presented by term time quarters. Long term trend is taken over 5 years. Term 2 is to end December 2023.
Attendance in Inverclyde secondary schools	T3 2022 88%	T4 2022 89.6%	T1 2023 89.5%	T2 2023 89.6%	Due end April	90%				Attendance is presented by term time quarters. Long term trend is taken over 5 years. Term 2 is to the end December 2023.
Number of exclusions in Inverclyde primary schools	Term 3 2022 5	Term 4 2022 8	Term 1 2023 *	Term 2 2023 *	Due end April	Targets are not set for exclusion				*Term 1 & 2 2023 exclusion numbers are less than 5 and so are withheld. This is a data only KPI with no target set, instead the aim is to reduce the number of exclusions and the direction of travel is monitored. Term 2 is to the end of December 2023.
Number of exclusions in Inverclyde secondary schools	T3 2022 121	T4 2022 65	T1 2023 66	T2 2023 21	Due end April					This is a data only KPI with no target set. Instead, the aim is to reduce the number of exclusions and the direction of travel is monitored. Data is presented by term time quarter. Term 2 is to end December 2023.

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				